Enclosure No. 1 to the Call for Applications for financing of Pre-Implementation Works

**JU Research Team Application for financing of Pre-Implementation Works**

**concerning a Jagiellonian University (JU) Innovation**

**from the funds of CTT CITTRU [Centre for Technology Transfer CITTRU]**

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| Should you have any questions, please contact CTT CITTRU. Contact persons: Radosław Rudź ([radoslaw.rudz@uj.edu.pl](mailto:radoslaw.rudz@uj.edu.pl), 12 664 42 07) or technology transfer officers listed at www.cittru.uj.edu.pl  The applications, filled in and signed by authorised persons, should be delivered to CTT CITTRU office or sent via e-mail to cittru@uj.edu.pl. |

Pre-Implementation Works Title:

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Specify Innovations to be the object of the pre-implementation works (If Results Notification Form has been already submitted to CTT CITTRU, please give the date and quote the internal reference number assigned by CTT CITTRU):

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**Information on the Innovation authors team:**

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List of persons to be engaged in pre-implementation work (specify the Manager):

|  |  |  |
| --- | --- | --- |
| **Full name** | **Planed scope of duties and reasons for engagement** | **Contact details: business address, phone number, e-mail** |
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**Description of the Innovation**:

* Summary information on the Innovation – 5 key distinctive features (in the form of a short list of points)

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* General description of the Innovation:

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* Possible practical application of the Innovation; evidence of high commercial, implementation, or application potential of the research results obtain so far with respect to the Innovation, based either on market analysis or direct demand expressed by a business partner

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**Market overview, accounting for the needs and problems addressed by the Innovation and for the existing competitive solutions:**

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**Assessment of the Innovation readiness for commercialisation/implementation/application:**

* Current assessment of the Innovation readiness for commercialisation, implementation, or application (using TRL (*Technology Readiness Level) scale*, if possible):

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* How the planned pre-implementation works are to enhance the chances for success of the commercialisation, implementation, or application process, and how the planned pre-implementation works will significantly contribute to the increase of the Innovation readiness for commercialisation, implementation, or application:

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**Type of activities planned and JU resources (particularly the infrastructure) to be used:**

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**Stage of commercialisation** (put “x” by each completed stage)**:**

|  |  |
| --- | --- |
| Commercialisation process stage | Put **X** if already completed |
| Innovation not yet notified to CTT CITTRU |  |
| Innovation already notified to CTT CITTRU |  |
| Preliminary analysis performed |  |
| Commercialisation decision |  |
| Patent application in Poland |  |
| Patent protection abroad |  |
| Promotion of the invention in business environment |  |
| Talks with identified business entities in progress |  |
| Negotiations with business entities, concerning terms and conditions of commercialisation in progress |  |

1. Task plan:

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| --- | --- | --- | --- | --- |
| **No.** | **Task** | **Duration** | **Cost [PLN]** | **Comments** |
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|  |  |  |  |  |
| **TOTAL** | | |  |  |

1. Cost estimate:

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| --- | --- | --- | --- | --- | --- |
| No. | **Cost Category** | **Value in 2019 [PLN]** | **Value in 2020 [PLN]** | **Total Value [PLN]** | **Comments and Cost Justification** |
|  | Remuneration directly related to carrying out the pre-implementation works (not more than 20% of the pre-implementation works value)\* |  |  |  | Specify the total costs resulting from the detailed data provided in item 3. |
|  | Purchase of materials and consumables |  |  |  | Provide detailed lists of planned purchases and possible suppliers |
|  | Costs of lease of the JU research and test equipment, based on prices determined in line with the JU internal regulations concerning the use of the JU infrastructure |  |  |  | Debit notes from university faculties/departments, costs estimated on the basis of current prices for the use of infrastructure. |
|  | Purchase of external research services, analyses, reports, and expert opinions. |  |  |  | Services purchased outside the JU |
|  | Costs of travel in connection with the pre-implementation works |  |  |  | Travel costs, subsistence allowances, accommodation (all planned business travels, including participation in fairs, conferences, and trainings) |
|  | **TOTALS** |  |  |  |  |

**3. List of persons planned to be engaged to carry out the pre-implementation works** (Engagement possibilities and terms will be ultimately reviewed by DSO and CAWP/DAWP, as per applicable JU procedures)**:**

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| --- | --- | --- | --- | --- | --- |
| **Full name** | **Relation to JU (employee/doctoral student/student/from outside JU)** | **Position in the team**  **researcher / coordinator** | **Planned form of employment in the project1,2** | **Planned employment duration**  **(from - to)3** | **Planned remuneration4** |
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| **TOTAL** | | | | |  |

1 - JU employees – remuneration usually paid in the form of a bonus added to regular pay, persons not employed with the JU - a civil law contract - specific task contract or commission contract. Remuneration payable only to persons other than Innovation authors

2 - Note, there is a 276-hour limit for professional engagement of a person receiving remuneration under the project.

3 - Note that due to the JU employment regulations, the earliest possible employment commencement date is one month after the project initiation.

4 - Planned amount of remuneration is a gross cost, i.e. total cost of employment.

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Signature of the Innovation Team Leader (the Manager) Signature of the Entity Head

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Signature of the Manager’s immediate Supervisor Signature of CTT CITTRU Technology Transfer Officer

JU Research Team Application for Co-financing of Pre-Implementation Works concerning a Jagiellonian University (JU) Innovation

from the funds of CTT CITTRU

..........................................................

(full name)

...........................................................

(JU entity, if applicable)

I hereby grant consent to the processing of my personal data, namely: my first and last name, telephone number (if private telephone number is provided in the form), e-mail address, JU entity (if applicable), for the purpose of assessing the application and co-financing the pre-implementation works by CTT CITTRU JU, in line with the data processing information provided below.

**I grant my consent**

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place, date, legible signature

Pursuant to art. 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter GDPR), the Jagiellonian University (JU) hereby informs you that:

1. The controller of your personal data is the Jagiellonian University (JU), ul. Gołębia 24, 31-007 Kraków, represented by the JU Rector.

2. The Jagiellonian University has appointed a Data Protection Officer (DPO), ul. Gołębia 24, 30-007 Kraków, Room No. 5. You can contact the DPO via e-mail: iod@uj.edu.pl or phone: 12 663 12 25.

3. Your personal data will be processed for the purpose of analysing and processing the application for co-financing of the pre-implementation works you are involved in from the funds of CTT CITTRU.

4. Providing your personal data is voluntary; however, in the event of your refusal, we shall not be able to co-finance the pre-implementation works you are involved in.

5. Your personal data will be kept for a period prescribed by law.

6. Your personal data will not be transferred to any third country (outside the European Economic Area) or to any international organisation.

7. You have the right to: access and correct your personal data, to erase your personal data, to restrict the processing of your personal data, to the portability of your personal data, to object to processing of your personal data, to withdraw your consent to your data processing at any time in the situations and subject to the conditions prescribed in the GDPR. Should you withdraw your consent to your personal data processing, you will no longer be able to receive support from CTT CITTRU; your withdrawal shall not affect the lawfulness of your data processing performed on the basis of your consent prior to the withdrawal. You can withdraw your consent for your personal data processing via e-mail sent to cittru@uj.edu.pl, via ordinary mail sent to: CTT CITTRU UJ, ul. Bobrzyńskiego 14, 30-348 Kraków, or personally, by visiting CTT CITTRU office at the above address.

8. Your personal data will not be the object of automated processing or profiling.

9. You have the right to lodge a complaint with the President of the Personal Data Protection Bureau (Prezes Urzędu Ochrony Danych Osobowych) should you think that your personal data are being processed in breach of the GDPR.

**I acknowledge and accept the above information**

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 *place, date, legible signature*